VISITORS' HEALTH & SAFETY INFORMATION



EMERGENCIES

For all emergencies (fire, bomb scare, security, first aid), CALL 2222 from a Rothamsted phone, or 01582 938222 from your mobile or other landline. Out of hours duty caretaker can be reached on 07817 437673 (short code 6226). In the event of a FIRE, please also press the nearest alarm point. DO NOT try to extinguish the fire unless you are trained to do so.

On hearing the evacuation bell (continuous ring for FIRE, intermittent for other emergencies)

- Make safe any equipment being used e.g. heaters, Bunsen burners, gas supplies, etc.
- Leave the building immediately via the nearest exit. Where possible close doors behind you and leave windows as they are.
- Report to your assembly point. See map. Do not go to another building until
 you have checked in at your designated assembly point.
- Do not enter a building where the alarm is sounding.

ACCIDENTS

All accidents must be reported to your contact at Rothamsted.

For **FIRST AID**, please remember **first contact 2222** or 01582 938222, so plans can be put in place. **If an ambulance is required then please call 999/112**. The AED (Automated External Defibrillator) and associated first aid kit are located in the Centenary Building Reception to right of post room door.

GENERAL

- Please comply with all site safety instruction given by our staff, and stay alert...
- Speed limit on site is 20 mph. 5 mph around stores.
- Do not leave packages, or cases unattended.
- Visitors, please park in visitor parking and to collect visitor permits from reception.
- Smoking only in designated areas please.

